

FISC Caging Workflow



FISC receives donations and begins processing.



Mail is opened on opening machines and work is sorted based on client specifications.



Cash is handled in a secured area using a smart safe and dual control procedures.



Images of remittances and checks are captured on high speed reader-sorters and OCR data is captured and stored.



Work received without an OCR scan line is processed on separate equipment.



Data entry into our caging data base includes name and address, enrollee keying, and fulfillment information.



Image cash letter file is transmitted to the bank for deposit. Consolidated transmission sent to Client (paper, cash, and web donations).



Images of front and back of remittances and checks are posted online.



FISC handles remittances, correspondence, and white mail as determined by Client.